

The Architects Act 2008 and Regulations Require Certain Types of Documents to be Either Stamped or marked **DRAFT**.

The Architects Act 2008 require all documents involved in the provision of architectural services, when issued, to bear the signature and seal of the architect who prepared or approved them, including

- Working drawings.
- Final drawings
- Specifications.
- Plans.
- Reports.



The Regulations also require architectural documents issued to an authority for their approval to be stamped. This includes:

- Concept design drawings and Land Use Assessment Reports issued to a municipality for an approval-in-principle.
- Construction drawings used for accessibility and building permits.

In addition to the architect's stamp, the name of the Architectural Consultant must be prominently displayed alongside the stamp. This will either be the name of the architect or, if the architect is supervising architectural services for a firm, then the name of that firm. The Code of Ethics contains additional criteria.



Stamped documents can not contain the name of another consultants that could be misconstrued by authorities or members of the public as being an architectural consultant, unless a licensed architect supervises that firm's practise.

Until drawings are stamped, they must be clearly marked as "Draft", "Work-in-Progress", or equivalent so no one could misconstrued them as unstamped final drawings.



The Regulations only permit an Architect to stamp drawings prepared by the architect or by persons under the architect's responsible control, with few exceptions. The Regulations define responsible control as meaning the degree of control over and detailed knowledge of the content of technical submissions during their preparation that is ordinarily exercised by architects applying the required professional standard of care but does not include reviewing, or reviewing and correcting, technical submissions after they have been prepared by others.

For the exact wording contained in the Architects Act 2008 and the Regulations, download copies by going to www.gov.nl.ca and clicking on *House of Assembly*, then *Legislation*, then *Table of Public Statues* and *Table of Regulations*.

If you come across architectural documents that does not contain a "draft" (or equivalent) stamp or an architect's stamp, please notify the Board.



ARCHITECTS LICENSING BOARD OF NEWFOUNDLAND AND LABRADOR

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